



# State of Utah

DEPARTMENT OF COMMERCE  
DIVISION OF CONSUMER PROTECTION

## PAWNSHOP / SECONDHAND MERCHANT TRANSACTION DATABASE REGISTRATION FORM

**Annual Registration fee: \$300.00 (Non-refundable)**

(NOTE: Renewals filed after Jan. 30th of the calendar year are subject to a \$50.00 late fee)

\_\_\_\_\_  
Applicant's Business Entity Name (LLC, Inc., Corp., d/b/a, etc)

\_\_\_\_\_  
Additional d/b/a names (if any)

\_\_\_\_\_  
Date of Registration

### OFFICE USE ONLY

Date Issued: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Approved: \_\_\_\_\_

Expiration: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Denied: \_\_\_\_\_

PLEASE MARK THE APPROPRIATE BOXES:

INITIAL  
REGISTRATION

RENEWAL  
REGISTRATION

TYPE OF BUSINESS REGISTERING:

PAWNSHOP  
REGISTRATION

SECONDHAND MERCHANT  
REGISTRATION

Please make registration fee check payable to the **Utah Division of Consumer Protection**

Please return the completed Registration form and payment to:

Department of Commerce  
Division of Consumer Protection  
160 East 300 South  
P.O. Box 146704  
Salt Lake City, Utah 84114-6704

**NOTE:** The Utah Legislature enacted the Pawnshop and Secondhand Merchandise Transaction Information Act to establish record keeping and reporting requirements for pawnbrokers, secondhand merchandise dealers, and law enforcement agencies. The Act requires that **every individual pawnshop and secondhand merchandise dealer located in the state of Utah** pay an annual registration fee of \$300.00 to the Utah Division of Consumer Protection to fund the pawnshop and second hand merchandise dealer central database and education training. According to Utah Code Ann. §13-32a-111, **the annual registration fee is due by January 30<sup>th</sup> each year.**

**Please complete all portions of this form:**

1. Applicant's Business Entity Name: \_\_\_\_\_

2. Additional d/b/a names (if any): \_\_\_\_\_

3. Owner or Manager: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_

Street

City State Zip Code

Telephone Number Fax Number

5. Business Address: \_\_\_\_\_

(Physical location)

Street

City State Zip Code

Telephone Number Fax Number

Email Address\* Website Address (if available)

\*All training, renewals, and other email notifications will be sent to this address

6. Contact Person(s): \_\_\_\_\_

Name Name

Title/Position Title/Position

Telephone Number Telephone Number

Email Address (required) Email Address

If you have any questions regarding this registration, please contact [pawnshop@utah.gov](mailto:pawnshop@utah.gov), the Division Investigations at 801-530-6601, or the Division website at [www.dcp.utah.gov](http://www.dcp.utah.gov). For Database Access questions, please contact Leena Kumar at 801-851-8419 ([pawn@utahcounty.gov](mailto:pawn@utahcounty.gov)).

SIGNED AND DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_